

USER'S AGREEMENT FOR ACCOUNT ACCESS

I have read and understand the directives established in USAFACFS Regulation 380-1, specifically paragraphs 4,5,6,7,8, and 10 as summarized below:

Paragraph 4: Classified systems will not be connected to the INTERNET without written permission from Security Division, DPTM. Systems connected to the INTERNET and processing Sensitive But Unclassified information must be identified as such in accreditation documentation.

Paragraph 5: Systems will not be left password-enabled. A password-protected screensaver must activate after three (3) minutes of keyboard inactivity. Suspicious activity as described in the regulation will be reported to the ISSO. Violations of the regulation will be reported to Security Division, DPTM.

Paragraph 6: Accounts will not be shared by employees or workgroups. Passwords will be protected and not shared. Password programs will not be installed without approval from the ISSO. Password compromise or suspected compromise will be reported to the ISSO within 24 hours.

Paragraph 7: Accounts will be used for official, U.S. Government business only. Such use is described in full in the regulation. Private accounts may not be used for official business without written approval from Security Division, DPTM. Upload and download of files may be conducted IAW USAFACFS Regulation 380-1 provided a current version of McAfee or Norton Anti-Virus with up to date signature files is installed and active on the system. Users may not personally gain or profit from their official accounts.

Paragraph 8: Personal home pages will not contain materials that have not been approved by the appropriate release authority. Authors of personal home pages will ensure information considered Classified, For Official Use Only or extracted from Privacy Act records is not included in home pages. Suspected violations will be reported to Security Division, DPTM.

Paragraph 10: All contacts with the media concerning Fort Sill matters must be made through Fort Sill Public Affairs Office.

User Signature

ISSO Signature

Name Rank

Date

Name / Rank

Date